

Biddenden Village Halls and Sports Committee
Registered Charity No 302684

Rental Agreement for Hirer's of Village Halls

Caretaker: Mrs Flick Brockman, 10 Spinners Close, TN27 8AY, Biddenden 01580 291320

Thank you for asking to hire one of our village halls – we hope you enjoy using these facilities. All the money you pay goes towards maintaining these halls for everyone to use. Please look after our property!

If we receive payment or the hall is used prior to receiving a signed copy of this agreement we will treat that as acceptance of all terms of the VHSC Conditions of Hire of Village Halls

DATED _____

PARTIES

- (1) The Village Hall named in clause 2.2 acting by its management committee.
- (2) The person or organisation named in clause 2.3.

AGREED as follows:

- 1.** Throughout this Agreement:
 - the Village Hall named in clause 2.2 is referred to as "we"; "our" is to be construed accordingly and "we" and "us" mean and include the Village Hall's charity trustees, employees, volunteers, agents and invitees
 - the person or organisation named in clause 2.3 is referred to as "you"; and "your" is to be construed accordingly; "you" also includes the members of your management committee (if appropriate), your employees, volunteers, agents and invitees
 - where you must seek our consent, tell us about something or give us something, you must speak to and seek consent from the Hall Secretary or, if the Hall Secretary is not available, any of our charity trustees.
- 2.** In consideration of the hire fee described in clause 2.4, we agree to permit you to use the premises described in clause 2.5 for the purpose described in clause 2.6 for the period(s) described in clause 2.1. The details inserted in sub-clauses 2.1 to 2.6 below and the answers to the questions in sub-clauses 2.7 to 2.11 are terms of this Agreement. This Agreement includes the annexed Standard Conditions of Hire and the Special Conditions of Hire (if any) set out in the attached Schedule.

2.1 Date(s) required:

Day(s)	Month(s)
Time required (Hours)	From

Preparation

2.2 Village Hall

(a) Registered Charity No 302684
(b) Authorised Representative: Mrs Felicity Brockman
 10 Spinners Close, Biddenden, TN27 8AY
Telephone Number 01580 291658

2.3 Hirer:

(a) Name
(b) Organisation
(c) Name of Organisation's Authorised Representative
 Address, Telephone Numbers & Email

Is this a commercial hire? Yes / No

2.4 Hire Fee

Deposit £
Hiring Fee £
Damages Deposit £

Unless otherwise agreed*:

- You must pay as a deposit of £ 30 at the time you sign this Agreement.
- You must pay the balance of the booking fee at least two weeks on or before the conclusion of the event for which you hire the premises, together with a Damages Deposit of £ 100.

* Regular Biddenden user organisations will be invoiced monthly.

We will refund the Damages Deposit within 28 days of the termination of the period of hire provided that no damage or loss has been caused to the premises and/or contents, nor complaints made to us about noise or other disturbance during the period of the hiring or as a result of the hiring.

Additional condition for use with commercial hirers:

Village halls are usually held on strict trusts which require the management committee to ensure that the hall is administered in accordance with those trusts. Accordingly we are bound to preserve and hereby reserve the right to terminate this Agreement by not less than seven days' notice in writing to you in the event of the hall being required on the same date/time for the fulfilment of its charitable purposes.

In the event of such termination by us, we will refund to you all monies paid by you to us. We will not, however, be liable to make any further payment to you in respect of expenses, costs or losses incurred directly or indirectly by you in relation to any such termination.

2.5 Premises being hired

Old Hall

New Hall

Kitchen

Storage of equipment

Rifle Range

2.6 Purpose/description of hiring:

2.7 Will tickets be sold for your event? Yes / No

2.8 Is food to be provided at the event? Yes / No

2.9 Is alcohol to be provided at the event? Yes / No

2.10 Will there be exhibition of a film? Yes / No

2.11 Will live music be performed or recorded music played? Yes / No

3. You agree not to exceed the maximum permitted number of people per room including the organisers/performers as set out in the 'Conditions of Hire'

4. The hall has a licence:

with the Performing Right Society (PRS) for the performance of copyright music

from Phonographic Performance Licence (PPL).

4.1 We do not have a Premises Licence. This Agreement gives permission to you for a performance of live music, the playing of recorded music, or an exhibition of a film but only in accordance with the Deregulation Act 2015.

(i) You are responsible for ensuring that screenings of film abide by age classification ratings.

(ii) You agree that if regulated entertainment outside of the Deregulation Act 2015 is to be held you will obtain our consent to give notice of a TEN to the licensing authority.

(iii) You agree to obtain our consent to give notice of your intention to provide alcohol at the event and to give notice of a TEN to the licensing authority.

If you fail to comply with (i), (ii) or (iii) above, we will cancel the hiring without compensation. This is because there is a limit on the number of TENS that can be granted annually for any premises. Lack of co-operation could affect future fundraising by us and by local voluntary organisations.

- 5. You agree with us to be present (by your authorised representative, if appropriate) during the hiring and to comply fully with this Agreement.
- 6. We and you hereby agree that the Standard Conditions of Hire (attached), together with any additional conditions imposed under the Premises Licence or that we deem necessary, form part of the terms of this Agreement unless we and you agree in writing.
- 7. None of the provisions of this Agreement are intended to or will operate to confer any benefit pursuant to the Contracts (Rights of Third Parties) Act 1999 on a person who is not named as a party to this Agreement.

Signed by the person named at 2.2(b) above, duly authorised, on behalf of the Village Hall.

Signed: _____

Signed by the person named at 2.3(a) above or at 2.3(c) above, duly authorised, on behalf of the organisation named at 2.3(b) above, where applicable.

Signed: _____

Approved by VHSC 27.9.17 – effective from 1.10.2017
This agreement is based on the ACRE Model Hiring Agreement – 2016 Edition