

# Biddenden Village Halls and Sports Committee

(Registered Charity 302684)

## Trustee Nomination Form

### 1. NOMINEE:

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_

Email: \_\_\_\_\_

### Declaration of Trustee eligibility and responsibility

By completing and signing this form, you declare that you:

- are willing to act as a trustee of Biddenden Village Halls and Sports Committee, and are over the age of 18;
- understand the organisation's purposes (objects) and rules set out in its governing document (a copy of which you confirm you have received);
- and are not prevented from acting as a trustee because you:
  - have an unspent conviction for one or more disqualifying offence;
  - have an Individual Voluntary Arrangement (IVA), debt relief order and/or a bankruptcy order;
  - have been removed as a trustee in England, Scotland or Wales (by the Charity Commission or Office of the Scottish Charity Regulator);
  - have been disqualified by the Charity Commission or have been found guilty of disobedience to an order or direction of the Charity Commission;
  - are a disqualified company director;
  - are a designated person for the purposes of anti-terrorism legislation;
  - are on the sex offenders register; or
  - have been found in contempt of court for making (or causing to be made) a false statement.

If your nomination is successful, you will be provided either with copies of the charity's policies, or a link to them so that you are aware of your duties as one of our trustees.

Signed (Nominee): \_\_\_\_\_ Date: \_\_\_\_\_

### 2. PROPOSER

I, the undersigned hereby propose \_\_\_\_\_ for election as a Representative member /Elected Member\* as a suitable Trustee of Biddenden Village Halls and Sports Committee (Registered Charity 302684) and I confirm that I am over the age of 18 :

Name: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Nominating Organisation\* \_\_\_\_\_

\*Representative Members are nominated by user organisations. Four Elected members are appointed at the AGM

#### Note

Trustees have, and must accept, ultimate responsibility for directing the affairs of a Charity, and ensuring that it is solvent, well-run and meeting the needs for which it has been set up. Further details about being a Trustee of a Charity can be found here – [The essential trustee: what you need to know, what you need to do \(CC3\) - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/the-essential-trustee-what-you-need-to-know-what-you-need-to-do).